



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
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Canc: Oct 2014
IN REPLY REFER TO
BUMEDNOTE 5430
BUMED-M5
28 Oct 2013

BUMED NOTICE 5430

From: Chief, Bureau of Medicine and Surgery

Subj: DUTIES AND RESPONSIBILITIES FOR THE BUREAU OF MEDICINE AND
SURGERY NAVAL EXPEDITIONARY HEALTH SERVICE SUPPORT
CAPABILITIES DEVELOPMENT AND INTEGRATION PROGRAM OFFICE

Ref: (a) DoDI 5000.02 of 8 Dec 2008
(b) CJCSI 3170.01H
(c) SECNAVINST 5000.2E
(d) Navy Medicine Strategic Plan of 1 Oct 2012
(e) Naval Operational Medicine Capabilities Handbook, 2013
(f) NEHSS Capabilities Based Assessment, approved Jul 2012
(g) NEHSS Initial Capabilities Document, approved Jan 2013
(h) NEHSS CD&I DOTmLPF-P Change Recommendation, approved Apr 2013
(i) BUMEDINST 5430.8A
(j) OPNAVINST 5450.215C

Encl: (1) Mission, Functions, and Tasks of Bureau of Medicine and Surgery's Naval
Expeditionary Health Service Support Capabilities Development and Integration
Program Office
(2) Bureau of Medicine and Surgery's Naval Expeditionary Health Service Support
Capabilities Development and Integration Program Office Organization Chart

1. Purpose. To establish the Bureau of Medicine and Surgery (BUMED) Naval Expeditionary Health Service Support (NEHSS) Capabilities Development & Integration (CD&I) Program Office.

2. Background. References (a) through (h) derive the requirement for the NEHSS CD&I Program Office to coordinate Navy Medicine's role in the development and delivery of expeditionary medical capabilities in support of the Warfighter. The mission, functions, tasks, and organization of the NEHSS CD&I Program Office comply with the requirements set forth in reference (i).

3. Scope. This notice applies to all BUMED activities. Enclosure (1) contains the mission, functions, and tasks of the NEHSS CD&I Program Office, while enclosure (2) contains the organizational chart.

4. Reporting Relations. The Director, NEHSS CD&I Program Office reports to Deputy Chief, BUMED.

5. Action. The Director, NEHSS CD&I Program Office has management control, direction, oversight, and authority for the Program Office and shall update reference (i) to document mission, functions, and tasks per reference (j); accomplish the assigned mission and functions stated in enclosure (1); and continue to develop the NEHSS CD&I Program Office mission in order to achieve full operating capability by 1 October 2014.
6. Records Management. Records created as a result of this notice, regardless of media and format, shall be managed per SECNAV M-5210.1 of January 2012.



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**MISSION, FUNCTIONS, AND TASKS OF BUREAU OF MEDICINE AND SURGERY
NAVAL EXPEDITIONARY HEALTH SERVICE SUPPORT CAPABILITIES
DEVELOPMENT & INTEGRATION PROGRAM OFFICE**

1. Mission. The NEHSS CD&I Program Office leads development and integration of health service capabilities in response to Warfighter requirements, enabling the expeditionary health and service support (HSS) force to rapidly respond across the full range of military operations and to promote and preserve a healthy, ready force anytime, anywhere. The NEHSS CD&I Program Office performs the following functions:

a. Serves as principal advisor to the Chief, Bureau of Medicine and Surgery (BUMED) and Deputy Chief, BUMED on matters concerning expeditionary medical policy, capabilities, and platforms across the range of military operations and as the accountable organization for validating that NEHSS forces are ready for deployment.

b. Initiates and conducts functional analysis supporting concept development and identifying current and future required capabilities needed to provide NEHSS operations as well as associated tasks, conditions, and achievable standards.

c. Identifies strategies to mitigate capability gaps through Doctrine, Organization, Training, Material, Leadership, Personnel, Facilities, and Policy (DOTmLPF-P) materiel and non-materiel solutions. Carries out solutions analysis including systems evaluation, modernization and acquisition, providing policy and oversight for test and evaluation of new NEHSS capabilities.

d. Maintains oversight of cost, schedule, and performance and makes timely and forthright reports for all matters pertaining to the development, acquisition, life-cycle management, readiness, and sustainment of NEHSS platforms and capabilities.

e. Develops policy for medical materiel procurement, distribution, and total product life-cycle management.

f. Plans and organizes NEHSS capabilities and operations, for medical deployment and sustainment planning. Communicating clinical and logistical requirements for capabilities and monitors status.

g. Collaborates with the appropriate Office of Naval Operations, Fleet, Marine Corps, Systems Command, and Type Commander, and Navy Medicine organizations to ensure that NEHSS program development and execution are coordinated and conform to Joint and Service directives.

2. Functions with Associated Tasks. The following describes the functions, tasks, and description of services provided by the branches of the NEHSS CD&I Program Office:

a. Capabilities Requirements Branch maximizes responsiveness to the demands of the Warfighter in the Joint environment by identifying and prioritizing program requirements and anticipating strategic challenges.

(1) Accepts, reviews, and verifies requirements from Combatant Commanders and component commands for NEHSS missions and taskings; ensures requirements are valid, operationally articulated, and within the scope of the Navy Medicine mission.

(2) Generates and develops concepts for health service support and healthcare capabilities based on Department of Defense, Joint, Navy, and Marine Corps requirements.

(3) Conducts capability assessment and analysis per the Joint Capabilities Integration and Development System process to determine capability gaps and develop materiel and non-materiel solutions for HSS.

(4) Manages the integration of lessons learned into ongoing concept generation and capability development efforts.

(5) Provides program oversight for NEHSS-related program objective management and budget submissions to higher authority; justifies and tracks NEHSS programmed resources through the Planning, Programming, Budgeting, and Execution process.

b. Capabilities Systems Branch serves as Chief, BUMED's principal program executive for acquisition and development of medical systems and equipment critical to integrated healthcare support of the Navy and Marine Corps Expeditionary Forces.

(1) Provides guidance for all capability development and design processes, including research and development, test and evaluation, and acquisition.

(2) Principal advisor to Director, NEHSS CD&I Program Office regarding acquisition strategy for NEHSS capabilities.

(3) Maintains oversight of cost, schedule and performance, and makes timely and forthright reports for all matters pertaining to the development, acquisition, and life-cycle management for NEHSS capabilities.

c. Capabilities Integration Branch integrates and communicates approved solutions into sustained, agile, expeditionary HSS capabilities across the full range of military operations.

(1) Manages and oversees the development of Navy Medicine Readiness policy for Total Force and Education and Training.

(2) Manages and monitors operational readiness reporting for all units, capabilities, and platforms operational unit readiness and accurate reporting into Defense Readiness Reporting System-Navy.

(3) Coordinates manpower requirements with NEHSS capabilities.

(4) Oversees the development and execution of deployment training strategy.

(5) Coordinates execution and program management of expeditionary medical logistics.

(6) Oversees all program life-cycle management and sustainment activities and execution for all current platforms and capabilities to meet Fleet and Marine Corps requirements.

d. Accomplish other functions as assigned by higher authority.

**BUREAU OF MEDICINE AND SURGERY'S NAVAL EXPEDITIONARY HEALTH
SERVICE SUPPORT CAPABILITIES DEVELOPMENT AND INTEGRATION
PROGRAM OFFICE ORGANIZATION CHART**

